

## **Minnesota Landmarks Job Description**

Effective date: 4/2021

### **Events Bartender**

(Part-time, seasonal position)

The Landmark Beverage Service (LBS) Events Bartender serves the needs of our clients and their guests during the varied public, private, civic and cultural events that Minnesota Landmarks hosts at Landmark Center each year. These events include, but are not limited to: weddings, concerts, fundraising galas and corporate events. The position is a part-time, hourly, non-exempt position, reporting directly to the LBS Shift Lead and the Beverage Service Manager.

#### **The Events Bartender is expected to:**

- Provide exceptional hospitality
- Be poised and professional with a welcoming personality and good people skills
- Be responsible, dependable and reliable
- Have 3 years' experience in a high-volume restaurant, bar or event center setting
- Demonstrate a basic understanding of bar services, including the types of products used
- Work nights and weekends
- Be accurate and detailed and have strong money handling skills and experience with Point of Sales (POS) systems
- Lift up to 50lbs

#### **Specific duties of the Events Bartender include, but are not limited to:**

- Following detailed written instructions pertaining to the events contract breakdown and flow
- Assembling and breaking down portable bar equipment at various locations around the building and stocking the bars
- Providing client-requested service needs, including tray service
- Handling cash and credit card sales using the building's POS system
- Cleaning and maintaining all bar equipment and inform the Beverage Service Manager of all repairs that need to be addressed
- Clearing service ware and maintaining ongoing cleanliness of bar area, dining room and dance floor area

**Working Schedule:** TBD Emphasis on nights and weekends

**An employee background check, including a credit run, will be required.**

Minnesota Landmarks  
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